



Office of Pensions Monthly PR & HR Updates

Entering Demographic Information into CRIS

Through the Office of Pension's annual audit last year, discrepancies were noted in demographic information between our office and the most recent personnel information submitted by your organization. These discrepancies included address, marital status and spousal information. To ensure consistency among our data, please be sure to update the demographic information as this information is submitted to you.

Active Annual Statements Mailed

The active annual statements will be mailed on or about Friday, April 25. Please advise staff to review these statements in their entirety for accuracy and completeness. If any information is incorrect, it is important to follow the instructions in each block.

Questions? Send an email to [Open Manual Loads Help@state.de.us](mailto:Open_Manual_Loads_Help@state.de.us), or call us at 739-4208.